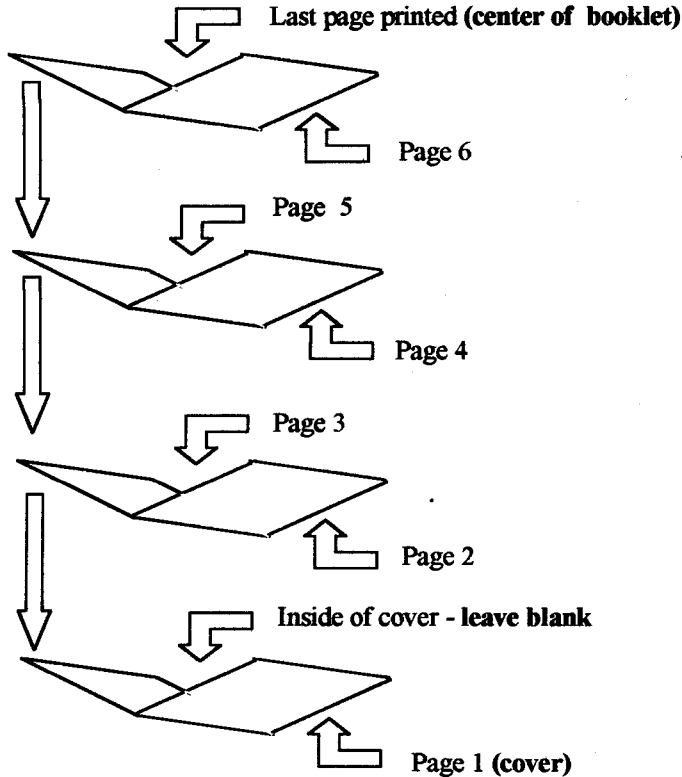


Example:



Instructions for printing these documents as booklets.

(Please refer to your printer's manual for **double-sided printing**.)

- Print the first page (the cover) separately, on its own sheet of paper. Leave the back-side of this sheet blank.
- Print page 2 on the next sheet, and then page 3 on the back of the same sheet. Do the same with 4 and 5, 6 and 7, etc, until complete.
- The last page printed will be the center of the booklet.
- Fold and staple.